

Sarah Johnson

Manager and mentor helping people learn how technology can enhance their work and life.

iamsarahj@outlook.com

Summary

Passionate about helping people and organizations use technology to improve themselves and their community, I take every opportunity to educate myself and others about technology. What good is knowledge if it is not shared?

Experience

Outreach Manager - National at TechGirlz Charitable Foundation

July 2015 - January 2017 (1 year 7 months)

TechGirlz is a 501(c)3 nonprofit that inspires middle school girls to explore the possibilities of technology to empower their future careers.

Outreach Manager - National (2016-2017)

- build TechGirlz communities nationally using TechShopz in a Box (TM) program
- develop strategic relationships with organizations/persons that share the TechGirlz mission
- develop and execute outreach goals and objectives
- manage outreach staff, volunteers, and activities

Community Outreach Manager (2015-2016)

- build TechGirlz communities in the Greater Philadelphia Area and beyond using TechShopz in a Box (TM) program
- develop strategic relationships with organizations/persons that share the TechGirlz mission
- develop and execute outreach goals and objectives
- manage outreach volunteers and activities

Teacher at Girl Develop It

October 2012 - November 2015 (3 years 2 months)

- teach Intro to Git/Github, Intro to HTML/CSS, Host Your Own Site
- help teach classes to adult women in Algorithms, Python, Responsive Web Design, and Git/Github
- take classes and attend networking events in the GDI community

Web Integration Consultant at BTS

June 2014 - June 2015 (1 year 1 month)

- provide advanced internal and external technical support
- develop and support web-based portals and websites using HTML5

- configure, test, and support temporary local server and WiFi networks
- conduct IT Readiness Audits to ensure client devices and network are ready for customized simulations

Manager of IT at American Board of Allergy and Immunology

February 2006 - May 2014 (8 years 4 months)

- design and manage implementation of business rules
- manage datasharing processes and agreements
- design and manage communications materials
- manage website and database servers

Achievements

- founded Philly Boards Happy Hour (2012-2013): a regular networking event for staff of the 5 medical certification boards and their affiliate organizations in the Philadelphia area
- speaker at Board Staff Conference (2010-2013): facilitated numerous sessions at the annual American Board of Medical Specialties (ABMS) staff development conference, member of planning committee 2012
- guest of ABMS Data and Information Technology Advisory Committee (2009-2013): guest adviser at the semi-annual meeting of ABMS Directors committee

Web Manager, Sales Associate, Framer at Johnson's Frame Center

1999 - 2014 (15 years)

- Web Manager: design, code, update website in HTML and CSS, integration with PayPal and Facebook
- Sales Associate: readymade frames, albums, gift wrapping, filing, shipping and receiving, inventory
- Custom Framing: medium-size framing, mat and glass cutting

Volunteer Experience

Co-organizer and Web Developer at OpenAccessPHL

November 2013 - October 2015

- Co-organizer: select speakers, find locations, promote event
- Web Developer: redevelop existing website, coordinate content, design, and technical integration

Co-organizer of Monthly Craft Night at Girl Geek Dinners Philadelphia

August 2013 - December 2015

- Girl Geek Dinners Philadelphia's primary goal is to bring women from various technical fields together for socializing, networking, and learning.

Contributor at Code for Philly

December 2013 - November 2015

- Regular attendee of Code for Philly project night, contributing to open source civic hacking projects.
- OpenAccessPHL Website

-Transpo Art

TechShopz Coach, Teacher, Committee Member at TechGirlz

December 2012 - June 2015

TechGirlz is a non-profit organization that teaches technology to middle school girls.

- TechShop Coach: answer questions about lesson plans, offer advice on the challenges of teaching middle school girls, manage feedback to improve lesson plans
- Teacher: teach a class in HTML/CSS, create curricula for classes in Web Concepts, HTML/CSS
- TechShopz Committee Member: design curricula, class organization materials, and website for use by teachers nationwide

Coach, Web Manager, Director at Fishtown Athletic Club

January 2006 - June 2014

Fishtown A.C. is a non-profit youth athletic club that provides soccer, baseball, softball, and basketball for inner city children ages 3-17.

- Director: manage in-house athletics, attend board of director meetings
- Coach: Fireballs (2006-2012) girls soccer, Fangs (2009-2010) girls soccer, teeball (ages 3-5), co-ed soccer (ages 3-7)
- Web Manager: design, create, code, and update website (HTML, CSS), train volunteers in updating website

Committee Member and Teacher at Women in Tech Summit

April 2013 - January 2017

Committee Member: choose speakers and topics (2014, 2015, 2016)

Teacher: led a workshop in HTML/CSS (2013)

Editor at Children's PressLine

January 2000 - August 2005

- supervise reporters, set up stories, conduct interviews on site and in the field, transcribe and edit taped interviews, write news articles.
- New York coordinator for video project
- Development Intern (2002): research and write grant proposals
- Alumni Editor (Volunteer 2004-2005): supervise and train editors and reporters for stories including Democratic and Republican National Conventions

Organizations

The Ninety-Nines

Member

March 2016 to Present

Student pilot and member of the International Organization of Women Pilots. Volunteer workshop instructor for educational aviation programs for high school girls.

<http://www.ninety-nines.org/>

Board Prep Program (Young Involved Philadelphia)

Student

March 2016 to May 2016

YIP's Board Prep Program is a comprehensive training program for young professionals interested in serving on nonprofit boards. The program teaches participants how to leverage their leadership skills more effectively and become successful board members through content-rich classes (overview of board landscapes, strategic planning, legal & ethical responsibility, fundraising, and financial management.

More information: <http://younginvolvedphila.org/programs/board-prep/>

Fishtown Beer Runners

Runner

April 2009 to December 2011

regularly participated in weekly social runs of 3-5 miles

South Philly Striders

Runner

September 2009 to August 2011

regularly participated in morning social runs of 3-10 miles

Skills & Expertise

HTML

CSS

WordPress

Microsoft Office

Web Design

SQL

Linux

Photoshop

Python

Windows

Photography

Ruby on Rails

Public Speaking

Salesforce.com

Aviation

Private Piloting

Languages

French

Education

Drexel University

Bachelor of Science, Computing Technology, 2007 - 2013

Grade: Magna Cum Laude

Grinnell College

French and Sociology, 2002 - 2004

Activities and Societies: -Photo Editor, Yearbook: managed darkroom and other photographers, took, developed and printed black and white photos -French Teacher: taught french to 9-10 year olds, one hour per week -Volunteer, Catholic Worker House Des Moines: prepared and served meals to guests, supplid guests with daytime hospitality -Ultimate Frisbee Team: played on co-ed and women's frisbee travel team -Rugby Team: played on co-ed and women's rugby travel team

Bronx HS of Science

Diploma, 1998 - 2002

Activities and Societies: Varsity Volleyball (Fall 1998)

The Brearley School

1990 - 1998

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[Contact Sarah on LinkedIn](#)